



Durham School

Adverse Weather Policy

1. Policy Aim

It is the School's aim to remain open except in the most extreme circumstances where it has become impossible to continue to deliver meaningful educational provision.

The School commits in this policy to observing the principles of the Equality Act 2010 and does not discriminate on any grounds.

2. Procedure

2.1. In the event of extreme weather conditions, the School will notify parents via the website which of the following states is in force:

a. Green

The School is fully open as normal.

b. Amber

The School is fully open, but lessons will begin at 10.15 a.m. and finish at 3.45 p.m.; emergency timetables may be in place owing to staff absence, but all pupils will be catered for appropriately. Activities between 5 and 6 p.m. will not take place.

d. Red

The School is closed. This decision will be made by 7 a.m. on the day affected by adverse weather, and published on the website.

2.2. Boarders

In any event, the School will effect an appropriate timetable for boarders.

2.3 Notification

A new email address comes into effect for notification of pupil absence due to bad weather. If, due to conditions, parents are unable to get into School, please send an email to the relevant housemaster/-mistress. For pupils at Bow please use bow@durhamschool.co.uk.

3. Adverse Weather Clothing

In the event of adverse weather, parents are reminded that it is perfectly acceptable for pupils to wear warm clothing and appropriate footwear; pupil welfare is paramount and, as such, pupils may wear a coat

of an appropriate design; please note, however, that hoodies are not permitted and multi-coloured items are not acceptable. If in doubt, please contact House staff.

4. Sports fixtures

Where bad weather significantly affects fixtures, notification will be published on the website, but captains of teams are responsible for contacting players directly. Additionally, staff responsible for teams will ensure parents are informed.

5. Work

In the event of prolonged bad weather and disruption, pupils will be able to access work via *My Learning*. Heads of Departments will ensure that work is provided, especially for examination classes.

6. Chapel

In the event of Amber or Red, Friday Chapel Services will be cancelled.

7. Bow

These measures apply equally to Bow, Durham School. However, there may be different arrangements in terms of classroom provision depending on staff availability.

8. School Buses

In the event that bad weather prevents School buses from running, parents will be notified as soon as possible and work will be accessible via the *My Learning*.

9. Late Arrival

In the event that pupils arrive late, they should report to the School Office in the Administration Building to register and then go to lessons as normal. If an emergency timetable is in operation, they will be instructed where to go.

10. Early Collection

It is sometimes the case that parents ask to collect pupils early. Whilst we accept, of course, that this may sometimes be necessary, we do stress that pupils should not ring parents to request an early collection. If a decision is made that an early closure is appropriate notification will be posted on the website. If parents deem it necessary to collect pupils early, they should notify the school rather than the pupil. The School will then ensure that pupils are notified.

11. Links to other policies and documents

This policy is linked to the following:

- Risk Assessment Policy

12. Oversight

This policy is overseen by the Health, Safety and Welfare Committee and will be reviewed at least once every three years.

Policy written and reviewed 10/11/2014

Policy reviewed 06/11/17

M. P. Alderson (Deputy Head [Staff])