



DURHAM SCHOOL REGISTRATION FORM

I hereby apply to register for admission into Durham School

Full Name of Child (*block letters*)

Preferred first name Month & year of entry

Status:(please tick one box) Day Pupil Full Boarder Weekly Boarder Part-time Boarder

Date of birth Gender M/F

Present Year group Year Group on entry Age on entry

Nationality Religious denomination

Name of each parent [i] [ii]

Address of each parent

Telephone number

Work number

Fax number

Mobile phone No.

E-mail address

Occupation

If applicable, who has legal custody?

Family connections with Durham School (including pupils currently attending Durham School)

Relation

House Date

Name of Head of pupil's present school

Name & address of present school

IF LIVING ABROAD PLEASE GIVE DETAILS OF THE PERSON WHO WILL ACT AS THE PUPIL'S GUARDIAN IN THE U.K.

Name

Relationship to Pupil

Address

Tel. No. [Home]

Mobile Tel. No.

Tel. No. [Work]

e-mail address

Fax No.

Special Circumstances

If you require financial assistance, please tick this box. The School may not be able to consider a later application for assistance.

If your child has a disability or specific learning difficulty which might necessitate special provision either at school or during the entrance procedures, please tick this box **and enclose covering letter with details.**

Registration Fee

I enclose the Registration fee of £50. *(Please tick box)*

Please note that this fee is non-returnable and is separate from the school deposit which becomes payable upon acceptance of a place. Nor does it guarantee that a place will be available. Places are conditional upon passing an Entrance Examination and the receipt of a satisfactory report from the Head of the pupil's present School.

Payment of Fees

All fees are payable either in advance on or before the first day of the school term for which they are due or by 12 monthly direct debit payments (1 Aug - 1 July). All chargeable extras are payable separately each term, generally in arrears, and, for those paying by Direct Debit are added to the payments for January, April and August. Fees not paid are subject to a surcharge, currently 2% per month or part thereof.

Notice

A full term's notice in writing is required before the removal of a pupil or when changing from boarding to day status or vice versa or when cancelling a place once accepted or reserved. A full term's fees will be payable if a pupil is withdrawn without the correct notice being given.

Other regulations are set out in the standard terms and conditions which will be sent to you when a place is offered. I understand and accept the information on fees and notice given above.

Signed

Date