



Durham School

Durham

DH1 4SZ

Tel: 0191 386 4783

Fax: 0191 386 9400

Email: headmaster@durhamschool.co.uk

Headmaster

E M George, MBA, BA

18 November 2009

Dear Parents,

GUARDIANSHIP

Periodically we review our procedures for guardianship and the arrangements in place in the light of the changing regulations.

I attach a Guardianship Form, updated and current as of 27th September 2009. I draw your attention to a few changes.

A) We have amended the transport box to stipulate that it is a guardian's responsibility to transport pupils to/from airports/railways stations.

B) We have added that we would expect guardians to be able to accommodate pupils in the event of any pandemic flu illness, should such accommodation be considered necessary by the school.

C) We have added that we would expect guardians to accompany pupils to school on the first day of each academic year, whether or not parents are present so that we can make personal contact with guardians.

D) We have added that in the event of the school having to accommodate ill pupils in the medical centre overnight in the absence of guardians we reserve the right to pass on the staffing costs incurred to the parents.

E) We have added that guardians are expected to keep school informed of their contact details.

It is absolutely vital that all guardianship details are accurate so that the school can properly fulfil its duty of care to all pupils.

Please complete and return the attached guardianship form as soon as possible.

Yours sincerely,

E M George
Headmaster